

MEETING MINUTES-BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS }
MCHENRY COUNTY } SS
ALGONQUIN TOWNSHIP }

The board of Town Trustees met at the office of the Township at 3702 Northwest Highway, Crystal Lake IL on Wednesday, July 13, 2016 at 7 PM. The following were in attendance:

Clerk: Charles Lutzow
Supervisor: Dianne Klemm
Trustee: Dan Shea
Trustee: Russ Cardelli
Trustee: Larry Emery
Trustee: Melissa Fischer

Also present: Highway Commission Robert Miller, Township Assessor Robert Kunz, and Township attorney James Kelly.

Dianne Klemm acting as Supervisor and Charles Lutzow acting as Township Clerk, the following business was transacted. The meeting was called to order at 7 PM.

Approval of Minutes:

A motion was made by Trustee Shea, seconded by Trustee Fischer to accept the minutes of the regular meeting held June 8, 2016.

Voice vote: All Ayes

Audit of Bills & Treasurer's Report:

A motion was made by Trustee Cardelli, seconded by Trustee Shea to audit the claims of the Town Fund in the amount of \$135,369.90.

Roll Call: all ayes

A motion was made by Trustee Shea, seconded by Trustee Cardelli to audit the claims of the General Assistance Fund in the amount of \$14,078.26.

Roll Call: all ayes

A motion was made by Trustee Cardelli, seconded by Trustee Emery to audit the claims of the Road and Bridge Fund in the amount of \$175,361.95.

Roll Call: all ayes

A motion was made by Trustee Shea, seconded by Trustee Cardelli to audit the claims of the Equipment & Building Fund in the amount of \$894,991.30.

Roll Call :

Emery: Y

Fischer: Y

Shea: Y

Cardelli: N

Klemm: Y

Audience Participation:

Nicole Buyer, Algonquin, came to observe but did not care to make comments.

Reports:

Supervisor: Supervisor Klemm reported that the salary suggestions from the officers and County salary survey will be mailed or emailed to the Trustees before the August meeting.

Trustee: Trustee Cardelli asked Assessor Kunz if a property is purchased and the buildings torn down, how long will it take to get the bill reduced. Assessor Kunz said the owners can contact him when they plan to do the teardown.

Clerk: Nothing to report.

Highway Commissioner: Touch a Truck will be August 20.

Assessor: Assessor Kunz reported that an employee has retired and he has reduced the staff from 10 to 7 over the last few years..

Attorney: Supervisor Klemm had asked Attorney Kelly to look into the current loans and if there were any payoff penalties and there aren't any. The note balance is \$640,000 and the Township could potentially save \$200,000 in interest expense. Highway Commissioner Miller reported that the Highway Dept. and the Township may pay off the loan because there appears to be sufficient reserves. This will be discussed further.

Old Business:

None.

New Business:

Trustee Emery would like to have an agreement of what the proper reserve should be.

Trustee Fischer thought that a graph of Township expenditures may be a good item to make available to the public.

Trustee Emery would like to discuss a nepotism policy. Trustee Shea said that if an employee has good performance and loyalty it shouldn't matter. Attorney Kelly said the board only has authority for the Township, and the Township only has 2 employees. Trustee Emery suggested that evaluations take a 3 prong approach. Supervisor Klemm said she does not think it would be fair to subject her employees to an evaluation from anyone but her. Trustee Cardelli asked each department how many employees were relatives.

Trustee Fischer said she would like our website and brochures updated. She asked for an updated from Attorney Kelly on the lawsuit. He said that Friday there will be a filing for a motion to dismiss.

A motion to adjourn by Trustee Cardelli, seconded by Trustee Shea at 8:04 pm. Voice Vote: All Ayes.

Charles Lutzow

Algonquin Township Clerk

Approved:

Date: