

MEETING MINUTES-BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS }
MCHENRY COUNTY } SS
ALGONQUIN TOWNSHIP }

The board of Town Trustees met at the office of the Township at 3702 Northwest Highway, Crystal Lake Illinois on Wednesday, July 12, 2017 at 7 PM. The following were in attendance:

Supervisor: Charles Lutzow
Trustee: Dave Chapman
Trustee: Rachael Lawrence
Trustee: Dan Shea
Clerk: Karen Lukasik

Also present: Township Highway Commissioner Andrew Gasser, Township Assessor Robert Kunz, and Township attorney James Kelly.

Trustee Victor was absent.

Supervisor Charles Lutzow acting as Chairman and Karen Lukasik acting as Clerk, the following business was transacted. The meeting was called to order at 7 PM.

Approval of Minutes:

A motion was made by Trustee Shea, seconded by Trustee Chapman to accept the minutes of the regular meeting held June 14, 2017. Discussion: Trustee Chapman made a motion and seconded by Trustee Shea to amend the minutes to reflect his motion for Dwight Moore was paid monthly until the end of year as it was previously when Bob Miller was there. Voice vote: All Ayes. Trustee Lawrence made a motion seconded by Trustee Chapman to amend the minutes to include the last motion to table Andrew Gasser's legal counsel in the case #17CH435. Voice vote: All Ayes.

Voice vote: All Ayes, Motion Carries to accept the minutes as amended.

Audit of Bills & Treasurer's Report:

A motion was made by Trustee Shea, seconded by Trustee Chapman to audit the claims of the Town Fund in the amount of \$72,012.29. Discussion: Trustee Lawrence is concerned that Clerk Lukasik does not have enough money in her budget to pay attorney bills and would like itemized bills from Attorney Kelly as far as his legal bills for the township and Clerk are concerned. Attorney Kelly said that he has never done that in the past but he did not agree that just because he spoke to Clerk Lukasik or there were bills involving the Clerk does not mean it is necessarily only pertaining the Clerk. He also mentioned that there has been an ongoing lawsuit and he has had to correspond with Clerk Lukasik's attorney. Trustee Chapman asked if more money can be transferred to Clerk Lukasik's budget.

Roll Call Vote: Trustee Chapman, Yes; Supervisor Lutzow, Yes. Trustee Shea, Yes; Trustee Lawrence, Yes.
All Ayes - Motion Carried.

A motion was made by Trustee Shea, seconded by Trustee Chapman to audit the claims of the General Assistance Fund in the amount of \$11,860. No Discussion.

Roll Call Vote: Trustee Lawrence, Yes; Supervisor Lutzow, Yes; Trustee Shea, yes; Trustee Chapman, yes.
All Ayes - Motion Carried.

A motion was made by Trustee Shea, seconded by Trustee Lawrence to audit the claims of the Road and Bridge Fund in the amount of \$200,052.72. Discussion: Trustee Lawrence asked to remove three bills: A retainer bill duplicated from last month for Hanlon, attorney for the Highway Commissioner; Bolinger and Lach is not an invoice but is a proposal and a duplicate bill for Crystal Lake Septic, which also appears in the Equipment and Building Fund bills and should not be in Road and Bridge Fund.

Roll Call Vote to remove these items from this month's bills: Trustee Chapman, yes; Supervisor Lutzow, yes; Trustee Shea, yes; Trustee Lawrence, yes. Motion Carried.

Discussion: Trustee Chapman spoke for Trustee Victor who was absent and both had concerns with the yellow hats and wondered why they were purchased. Trustee Chapman spoke to the Highway Commissioner and he explained it was for life safety issues and the hats were high visibility. He also asked when bills would be placed online and Supervisor Lutzow said they are working on it.

Roll Call Vote to approve Road & Bridge Fund: Supervisor Lutzow, yes; Trustee Lawrence, yes; Trustee Shea, yes; Trustee Chapman, Yes.

All Ayes-motion carried.

Audience Participation:

Several audience members spoke about the Highway Department and their disapproval of three employees' firing. They raised concerns about tax dollars being spent on legal fees as a result of this and other lawsuits. Another audience member spoke about procedural concerns during the meeting.

Reports:

Trustee:

Trustee Lawrence shared that she has had some complaints regarding the calendar as well as lack of notifications for the public to know when events are occurring. She has a concern that Attorney Kelly has a conflict of interest.

Trustee Shea reminded everyone that the township has sandbags if needed.

Trustee Chapman expressed concerns of not having open communication within the Board. Supervisor Lutzow concurred.

Clerk: Clerk Lukasik informed the board that she will be needing some help with archiving and inventorying records.

Attorney: Attorney Kelly assured the Board and public he has no conflict of interest in representing the township.

Old Business: None

New Business:

Trustee Chapman presented Greenest Region Compact 2 Endorsement. Trustee Chapman made a motion seconded by Trustee Shea to approve a Resolution endorsing the Metropolitan Mayor's Caucus Greenest Region Compact 2.

Discussion: Trustee Shea asked if it is strictly suggestions not requirements. Trustee Chapman assured that it is to be worked toward goals within the initiatives. Trustee Lawrence agreed with Trustee Shea.

Roll Call Vote: Trustee Lawrence, yes; Supervisor Lutzow, yes; Trustee Shea, yes; Trustee Chapman, yes. Motion Carries.

Trustee Lawrence made a motion to a transfer of appropriations within the Road and Bridge Fund RB1, RB2, RB3 each amended to be adopted the 12th of July, 2017 and seconded by Chapman. Discussion: Trustee Shea advised that it is the day it passes that matters. Trustee Chapman explained to the residents that this is a transfer of \$70,500.

Attorney Kelly explained that 10% can be transferred within a fund without having to amend the budget. Ryan Provenzano asked if it was 10% of the entire balance or only a line item and Attorney Kelly reiterated it to be the entire balance.

Roll Call Vote: Trustee Chapman, yes; Trustee Shea, yes; Trustee Lawrence, yes; Supervisor Lutzow, yes. Motion Carried.

Trustee Lawrence asked for the warrant to be changed to reflect the amount after the bills that were removed from the Road and Bridge Fund.

A motion to adjourn was made by Trustee Shea and seconded by Trustee Lawrence.
Voice vote. All ayes. Motion carried.

Karen Lukasik

Algonquin Township Clerk

Approved: *Karen Lukasik*

Date: *August 9, 2017*

