

ALGONQUIN TOWNSHIP BOARD
3702 U.S. HIGHWAY 14, CRYSTAL LAKE, IL 60014-8204
MONTHLY MEETING AGENDA FOR SEPTEMBER 13, 2017

7:00 PM – Call the regular meeting to order:

Pledge of Allegiance

Roll Call:

Approve minutes: Monthly Meeting – August 9, 2017

Audit of bills and treasurer's report: Town Fund
General Assistance
Road & Bridge Fund
Equipment & Building Fund

Public Comments: Speakers are welcome to address the Board for 3 minutes each.

Reports from: Highway Commissioner
Assessor
Clerk
Trustees
Attorney
Supervisor

Old Business:

None

New Business:

Eagle Scout Recognition

Resolution on Depositories

Adjourn to Executive Session

Any other business before the Board

Adjourn the Meeting.

Township of Algonquin
Appropriation & Expenditure Report
Year-to-Date Performance, September 2017 - current month

	<i>6 Months Ended September 30, 2017</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Revenue				
Revenue				
Property Tax	857,317.36	1,592,603.25	735,285.89	53.8 %
P.P. Replacement Tax	5,712.87	14,999.10	9,286.23	38.1 %
Interest Income	5,548.91	4,695.89	(853.02)	118.2 %
Building Use	68.00	606.00	538.00	11.2 %
Beverage/Snack Revenue	24.00	528.81	504.81	4.5 %
Other Revenues	350.80	16,497.83	16,147.03	2.1 %
Rental Income	2,700.00	11,400.00	8,700.00	23.7 %
TOTAL Total Revenue	871,721.94	1,641,330.88	769,608.94	53.1 %
TOTAL Revenue	871,721.94	1,641,330.88	769,608.94	53.1 %
***** NET REVENUES	871,721.94	1,641,330.88	769,608.94	53.1 %
***** GROSS PROFIT	871,721.94	1,641,330.88	769,608.94	53.1 %
EXPENDITURES				
ADMIN-PERSONNEL				
Salaries	164,907.98	350,000.00	185,092.02	47.1 %
Health-Life Ins./Medical Serv.	21,335.59	49,500.00	28,164.41	43.1 %
Social Security Contribution	12,904.64	25,000.00	12,095.36	51.6 %
Retirement/IMRF Contribution	10,105.23	30,000.00	19,894.77	33.7 %
Unemployment Insurance	0.00	2,000.00	2,000.00	
TOTAL ADMIN-PERSONNEL	209,253.44	456,500.00	247,246.56	45.8 %
ADMIN-CONTRACTUAL SERVICES				
Maintenance-Bldg. & Property	31,076.79	89,500.00	58,423.21	34.7 %
Maintenance Equipment	4,718.87	15,000.00	10,281.13	31.5 %
Accounting Services	2,097.50	10,000.00	7,902.50	21.0 %
Audit	0.00	7,000.00	7,000.00	
Legal Services	21,454.00	45,000.00	23,546.00	47.7 %
Consulting Services	1,250.45	4,000.00	2,749.55	31.3 %
Postage	303.03	2,500.00	2,196.97	12.1 %
Telecommunications	1,880.85	7,500.00	5,619.15	25.1 %
Printing and Publishing	171.93	20,000.00	19,828.07	0.9 %
Dues & Subscriptions	3,355.49	5,000.00	1,644.51	67.1 %
Travel, Training & Meetings	2,486.65	6,000.00	3,513.35	41.4 %
Utilities	2,736.45	8,000.00	5,263.55	34.2 %

**6 Months Ended
September 30, 2017**

		Annual Budget	Unused	% Used
General Insurance	33,545.66	40,000.00	6,454.34	83.9 %
Cleaning Services	2,864.98	8,000.00	5,135.02	35.8 %
Lease	458.91	3,000.00	2,541.09	15.3 %
Engineering & Planning	0.00	20,000.00	20,000.00	
Technical Support	2,376.25	7,000.00	4,623.75	33.9 %
Computer Maintenance	543.00	7,000.00	6,457.00	7.8 %
TOTAL ADMIN-CONTRACTUAL SERVICES	111,320.81	304,500.00	193,179.19	36.6 %
ADMIN-COMMODITIES				
Office Supplies	1,714.61	3,000.00	1,285.39	57.2 %
Computer Supplies	603.97	2,000.00	1,396.03	30.2 %
Computer Software	0.00	2,000.00	2,000.00	
Publications	40.00	500.00	460.00	8.0 %
Maintenance Supplies	116.36	8,000.00	7,883.64	1.5 %
Building Supplies	2,564.37	5,000.00	2,435.63	51.3 %
TOTAL ADMIN-COMMODITIES	5,039.31	20,500.00	15,460.69	24.6 %
ADMIN-OTHER EXPENSES				
Miscellaneous Expense	0.00	5,000.00	5,000.00	
Cemetery Expenses	2,850.00	5,300.00	2,450.00	53.8 %
P.P. Replacement Tax	333.16	2,500.00	2,166.84	13.3 %
Community Services/Support	578.00	5,000.00	4,422.00	11.6 %
Environmental Services	7,125.17	10,500.00	3,374.83	67.9 %
Service Charges	1,936.59	6,500.00	4,563.41	29.8 %
Township Bus Services	6,846.16	15,500.00	8,653.84	44.2 %
Senior Services	1,078.76	16,000.00	14,921.24	6.7 %
Employee Services	1,757.43	3,500.00	1,742.57	50.2 %
Enforcement Expense	0.00	1,000.00	1,000.00	
Unforseen Hardship	0.00	1,000.00	1,000.00	
TOTAL ADMIN-OTHER EXPENSES	22,505.27	71,800.00	49,294.73	31.3 %
ADMIN-CAPITAL OUTLAY				
Building	0.00	40,000.00	40,000.00	
Equipment	44.99	25,000.00	24,955.01	0.2 %
Computer Equipment	1,197.40	10,000.00	8,802.60	12.0 %
Capital Improvements	1,150.00	25,000.00	23,850.00	4.6 %
Senior Bus	0.00	100.00	100.00	
Infrastructure Water & Septic	0.00	45,000.00	45,000.00	
TOTAL ADMIN-CAPITAL OUTLAY	2,392.39	145,100.00	142,707.61	1.6 %
TOWN CONTINGENCY				
Town Contingency Expense	0.00	20,000.00	20,000.00	
TOTAL TOWN CONTINGENCY	0.00	20,000.00	20,000.00	
ASSR-PERSONNEL				
Salaries	108,118.79	330,000.00	221,881.21	32.8 %
Health-Life Ins./Medical Serv.	32,454.64	130,000.00	97,545.36	25.0 %
Social Security Contribution	8,451.93	28,000.00	19,548.07	30.2 %

*6 Months Ended
September 30, 2017*

	<i>6 Months Ended September 30, 2017</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Retirement/IMRF Contribution	10,224.07	30,000.00	19,775.93	34.1 %
Unemployment Insurance	0.00	50.00	50.00	
TOTAL ASSR-PERSONNEL	159,249.43	518,050.00	358,800.57	30.7 %
ASSR-CONTRACTUAL SERVICES				
Maintenance Equipment	719.31	4,000.00	3,280.69	18.0 %
Legal Services	4,452.02	18,000.00	13,547.98	24.7 %
Postage	110.53	2,000.00	1,889.47	5.5 %
Telecommunications	2,119.93	10,000.00	7,880.07	21.2 %
Printing & Publishing	0.00	5,000.00	5,000.00	
Dues & Subscriptions	875.72	3,000.00	2,124.28	29.2 %
Travel, Training & Meetings	3,554.99	10,000.00	6,445.01	35.5 %
Independent Appraisals	3,703.64	15,000.00	11,296.36	24.7 %
Rentals	0.00	100.00	100.00	
Technical Support	16,412.07	66,000.00	49,587.93	24.9 %
TOTAL ASSR-CONTRACTUAL SERVICES	31,948.21	133,100.00	101,151.79	24.0 %
ASSR-COMMODITIES				
Office Supplies	62.87	2,000.00	1,937.13	3.1 %
Computer Supplies	0.00	1,000.00	1,000.00	
Computer Software	2,091.89	25,000.00	22,908.11	8.4 %
TOTAL ASSR-COMMODITIES	2,154.76	28,000.00	25,845.24	7.7 %
ASSR-OTHER EXPENSE				
Miscellaneous Expenses	0.00	1,000.00	1,000.00	
TOTAL ASSR-OTHER EXPENSE	0.00	1,000.00	1,000.00	
ASSR-CAPITAL OUTLAY				
Equipment	0.00	5,000.00	5,000.00	
Computer Equipment	9,997.00	20,000.00	10,003.00	50.0 %
TOTAL Capital Outlay	9,997.00	25,000.00	15,003.00	40.0 %
CLERK-CONTRACTUAL SERVICES				
Legal Services	36,642.50	52,500.00	15,857.50	69.8 %
Postage	0.00	200.00	200.00	
Printing & Publishing	0.00	900.00	900.00	
Dues & Subscriptions	0.00	100.00	100.00	
Travel, Training & Meetings	50.00	2,500.00	2,450.00	2.0 %
Election Expenses	0.00	5,000.00	5,000.00	
TOTAL CLERK-CONTRACTUAL SERVICES	36,692.50	61,200.00	24,507.50	60.0 %
CLERK-COMMODITIES				
Office Supplies	12.98	10,150.00	10,137.02	0.1 %
TOTAL CLERK-COMMODITIES	12.98	10,150.00	10,137.02	0.1 %
CLERK-OTHER EXPENSES				
Miscellaneous Expense	0.00	11,700.00	11,700.00	
TOTAL CLERK-OTHER EXPENSES	0.00	11,700.00	11,700.00	
RENTAL PROP. CONTRACTUAL SERV.				

	<i>6 Months Ended September 30, 2017</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Maintenance Bldg .& Property	0.00	10,000.00	10,000.00	
Maintenance Equipment	0.00	10,000.00	10,000.00	
Utilities	0.00	1,500.00	1,500.00	
TOTAL RENTAL PROP. CONTRACTUAL SERV	0.00	21,500.00	21,500.00	
RENTAL PROP. CAPITAL OUTLAY				
Building	0.00	10,000.00	10,000.00	
Equipment	0.00	5,000.00	5,000.00	
TOTAL RENTAL PROP. CAPITAL OUTLAY	0.00	15,000.00	15,000.00	
TOTAL EXPENDITURES	590,566.10	1,843,100.00	1,252,533.90	32.0 %
***** OPERATING PROFIT	281,155.84	(201,769.12)	(482,924.96)	-139.3 %
***** PROFIT BEFORE TAXES	281,155.84	(201,769.12)	(482,924.96)	-139.3 %
***** CHANGE IN NET ASSETS	281,155.84	(201,769.12)	(482,924.96)	-139.3 %

Resolution

WHEREAS, Mr. Christopher Wood of Crystal Lake, Illinois, has proudly achieved the Rank of Eagle Scout, the highest level in Boy Scouting, and

WHEREAS, it is a tremendous accomplishment, that less than two percent of Boy Scouts ever attain, the citizenry of Algonquin Township expresses its profound joy and pride.

NOW THEREFORE, the Algonquin Township Board of Trustees hereby acclaims and applauds Mr. Christopher Wood for his diligence and outstanding personal effort in reaching his goal of Eagle Scout.

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of the Board of Trustees of Algonquin Township.

Dated this 13th day of September, 2017

Charles A. Lutzow, Jr., Supervisor

Daniel J. Shea, Trustee

Karen Lukasik, Clerk

Rachel Lawrence, Trustee

Melissa Victor, Trustee

David Chapman, Trustee

September 13, 2017

Eagle Scout Christopher Wood
c/o Pat Wood


Crystal Lake, IL 60014

Dear Mr. Wood,

In light of your accomplishment of attaining the rank of Eagle Scout, the Algonquin Township Board of Trustees passed a resolution honoring your achievement in scouting.

Algonquin Township is pleased to present you with the enclosed resolution.

Congratulations on your success.

Sincerely,

Charles A. Lutzow, Jr.
Supervisor

enclosure